

LLANYBYDDER COMMUNITY COUNCIL

MEETING 26TH MAY 20 - MEETING HAS NOT TAKEN PLACE DUE TO THE CORONAVIRUS

FINAL WRITTEN MINUTES

REMOTE ATTENDANCE AT MEETINGS

The Clerk telephoned One Voice Wales whom are very busy at present. They will have one of their advisors available on Tuesday 26 May 20 when the Clerk will be contacted. Mel abOwain did telephone the Clerk on 26/5/20 and informed her One Voice Wales use Microsoft Teams for remote meetings. He has sent another email on remote meetings and the Clerk has forwarded it on to all Councillors. It is obvious we will continue the usual way for this month, and should we continue to conduct our meetings by written minutes, these were the points that were of importance in legality we need to adhere to as advised by by Mel abOwain :-

1. We cannot have discussions when a decision is needed.
2. Only cheque payments that have been discussed in the Clerk's budget figures at the beginning of the year that can be allowed. Any new requests for any donation or help cannot be paid.
3. No Planning matters can be discussed. If there are new Planning cases in the future they will have to be dealt with each Councillor individually. If any Councillor has an objection, then they will have to email the Planning Dept direct. If anyone has a problem with any Planning or any query about any Planning, they will have to deal direct and cannot be minuted.
4. The minutes need to be displayed on the website and not wait till end of month.
5. The AGM and any business to do with the Chair and Vice Chair cannot be under any discussion without a remote meeting. Therefore both positions are to remain as they are until our June 20 remote meeting.
6. If we are able to arrange for the next meeting to be remote, the public must be informed on our website as soon as possible, when they can listen in on any matter/s that is relative to them.

VACANT SEATS

The Clerk received a telephone call from Shelley Williams, Electoral Services on 21st May 20 and advised the Clerk the 2 vacant seats will have to be advertised. The Clerk asked her to extend the advertising date to be the 8th June 20 in order for all Councillors be notified beforehand in these Written minutes. The Clerk will take these for display by the correct date and also for the website. Another email was received from S Williams telling us the vacant seat notices should be displayed in the Llanybydder community area.

RESIGNATION

The Clerk is to write a letter of thanks to A Lewis for her past service to our Council and notify the Electoral Services after 31 May 20, the date of her resignation.

MINUTES

Minutes of the previous meeting were confirmed as correct.

LLANYBYDDER MATTERS**THE PARK**

The Clerk is still waiting to hear from Wicksteed and Proludic. Dafydd Williams has emailed the Clerk telling her he is taking time off due to the virus crisis, but has already informed Wicksteed for someone else from their company to contact the Clerk. The Clerk is still waiting to hear from Proludic. The Clerk is chasing them daily.

SUBSIDENCE AT SEVERAL LOCATIONS – CAR PARK & BRIDGE – TOP SQUARE AND CROSS HANDS HOTEL

Email received from S Lewis. The defects at the car park have been noted and been passed on to the car park service team for routine maintenance that will be carried out in accordance with their budget / programmes, and any immediate potholes that can be filled will be carried out by the mobile crew.

DEFIBRILLATOR IN THE VILLAGE

Clerk is to contact Cariad and ask if they can come and fit the defibrillator now.

BUS STOP ON THE B4337 ST PETERS HILL HEADING FOR LAMPETER

Clerk is to follow the link given to her, again.

GWRDY, LLANYBYDDER

Email received from S Lewis. These potholes will be filled by the mobile gang. He added due to the current virus crisis they are not in a position to arrange any site meetings.

STREET LIGHT BEHIND NO 14 BRO EINON NOT WORKING.

The Clerk telephoned Street Lighting, and they were prepared to accept this request without a lamp number. (Reporting No. FS211227379). This could take up to 15 working days as the Street Lighting team come to Llanybydder once every 3 weeks. If Llanybydder is due for a lighting check next week, then it will be sooner than 15 days.

REVIEW OF CROSS HANDS SQUARE

Email received from S Lewis. With regards to any new works or improvement schemes these works would have to be initially inspected / agreed by Simon Charles and his team. S Lewis has asked Simon Charles to assist with this request.

POTHLES – OUTSIDE SOP Y BONT AND THE BRIDGE

Email received from S Lewis. These potholes will be filled by the mobile gang.

THE BANK BETWEEN THE POST OFFICE AND GWYNFRYN TERRACE

There is quite a lot going on at the moment. Clerk is to contact the Land Registry and find out who the owner is. Email received from S Lewis. He is going to inspect this area very soon and if there is no immediate danger then this will be cut / trimmed back when the cyclic gang resume normal programme of works.

FLY TIPPING IN ALL AREAS

Email received from Paul Morris. He is raising an instruction for the cleansing section to clear. An email was received from Rhys Shinner. He is also dealing with Stoney Lane.

NEW BINS REQUEST TOP OF LANE AT BRO EINON AND AT THE BOTTOM OF HEOL Y DDERI

Email received from S Lewis. He has contacted Edwin, Cleansing Dept to ask him to assist with this bins request.

BOYRACERS SPEEDING IN THE VILLAGE

An email was received from PCSO Eleri Morgan. All issues raised by us are being dealt with.

3 LITTER BINS OVERFLOWING FOR WEEKS

D Owen telephoned Carms CC to ask why these bins, 1 at bottom of Heol YGaer, 1 at Heol Caebanc and 1 at the Old Clinic were not emptied for weeks. They were emptied the day after.

DWR CYMRU – PUBLIC CONVENIENCES WATER CHARGES

A new Invoice was received from Dwr Cymru for £331.45 from 7 September 19 – 30 March 20, when the Clerk noticed there was an amount of £50.28 being balance from the last bill. The Clerk could see our original cheque had gone through our bank in January 20. On speaking to Dwr Cymru our cheque was in their unreconciled account even though their paying slip had been used with our account number written on the back of our cheque, and now they would credit at once. The Clerk asked for a new corrected Invoice which showed the amount of £280.38 which is now correct and to be paid on the May 20 cheque run.

MEMORIAL GARDEN – DOG FOULING MATTERS

Matters have been raised in respect of dog fouling matters and the surrounding. Clerk is to refer the matter to Carms CC.

RHYDCYMERAU MATTERS

DEFIBRILLATOR IN THE VILLAGE

Clerk is to contact Cariad to ask if they can come and fit the defibrillator now.

RHYDCYMERAU FLOWERS

Pay Invoice £345.00 received from P Baker for the annual planting and all other connecting works.

GOSAFE

P Baker is going to contact GoSafe to see what can be done about speeding lorries and cars. She also wants to make arrangements for training.

RUBBLE ON PAVEMENT BRO MERAU, RHYDCYMERAU

A lot of concrete blocks have been dumped on the pavement which is a trip hazard. Clerk is to contact Carms CC.

GATES ACROSS THE ROAD AT PANTYCWRS, RHYDCYMERAU

Richard Daniels would like the 2 gates put back on the road by his farm Pantycwrs.

Rhydcymerau. They were removed by the Council 25 years ago resulting in his sheep escaping from his farm and going down to the main road at Kings Cross. P Baker is going to contact M Davies.

GENERAL MATTERS

NATWEST BANK

Current A/c	Bank statement No	445	£38913.79.
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HSBC BANK

Bank Statement No 105 - Balance £3834.74.

TALK TALK

May 20 Invoice received £37.95.

BT

May 20 Invoice received £43.50.

A letter was received from BT in respect of an upgrade to BT Halo 1 at no extra cost. If we decide to opt out then we will be eligible for a further discount from 30th June 20 and will pay £29.99 a month for our BT Broadband. Clerk is to scan this letter to some of the Councillors so they can offer their opinions and decision to the Clerk, and the decision was made not to upgrade, and now inform BT of our Council's decision.

M Y BEYNON

Salary £350.00 – less tax £70.00 = £280.00 HMRC £70.00 - £47.70 cr = £22.30.

The Clerk has received a letter from HMRC telling her that as at 31 December 19 there was a credit of £47.70 on her PAYE A/c. The Clerk telephoned HMRC and they advised her this has been ongoing since the year 2003 – 2004, in which the Clerk expressed her surprise that it has taken until now for them to notify her of this, and how could they explain given that all PAYE records reconciled exactly to the annual P60 produced by their PAYE system every year, which had been audited by the Internal Auditor and Main Auditors over the years. When the Clerk spoke to L H Phillips, Carmarthen, they really could not see how this has turned out as a credit out of the blue, especially as all records have been correct over the years. HMRC did say the Clerk could deduct this amount of £47.70 from the next tax cheque that should be £70.00 for May 2020, and now that this has been agreed, the Clerk will now pay HMRC £22.30.

ANNUAL AUDIT

The Annual Accounts have been completed and sent down to L H Phillips, Carmarthen, Internal Auditor. A Lewis informed the Clerk on 22 May 20 that Eryl Jones's price would be between £50.00 - £60.00 for carrying out an internal audit, but the Clerk could not have waited this long for this price as the accounts have to be with the main auditor by 19 June 20. And taking into account the virus crisis at present, L H Phillips are on skeleton staff. As soon as the accounts are returned from L H P, the Clerk will take them to our Chairman to look at and signature, and then send them away to the main auditor on time. On preparing the accounts the Clerk discovered a discrepancy of £40.00 which was an overpayment made of salary in September 19. She should have been paid £280.00 but paid £320.00 in error. Apologies for this and the Clerk hereby confirms a repayment of

£40.00 has been made by her by BACS to Llanybydder Community Council and is seen on Current A/c bank statement No 445 banked on 11 May 20.

CHARITY COMMISSION – THOMAS DAVIES CHARITY – Y/E 31ST MARCH 2020
The Clerk has completed the Annual Return and filed on line to the Charity Commission. They have forwarded a confirmation receipt.

LAPTOP

BCCit telephoned the Clerk on 4 May 20. They informed the Clerk her laptop appears to be working offline, and there is an issue with the Labtech software BCCit use for remote connection to customers that does not appear to be reporting properly to them, and could well need a programme re-installation. They have spoken with their Scheduling and they have advised to get the laptop back into their workshop, and this will happen after the virus crisis has subsided.

WESTERN POWER – IN THIS TOGETHER – COMMUNITY MATTERS FUND

Letter received from Michael Clarke, Corporate Communications Team Manager, Western Power Distribution telling this Council they had received a large number of applications and each one had been reviewed by their panel, and unfortunately were unable to award any funding to us at this time. Many thanks to B Pold for her hard work when all had to be prepared in a very short time.

PLANNING

None.

CHEQUES

Cheque No	1562	Dwr Cymru	£280.38
	1563	M Y Beynon	280.00
	1564	H M R C	22.30
	1565	P Baker	345.00

Donations: S137 £0.00 S19 £0.00

NEXT MEETING (REMOTE - IF ALL GOES WELL) TUESDAY 30th JUNE 2020