

Llanybydder Community Council (LCC)

Contract Tenure; Grounds Maintenance



Contract Tenure: 01 April 2023 - 31 March 2024

Recipient: Llanybydder Community Council

Closing Date for Tenders – 21 April 2023

Millennium Garden:

Task	Requirements	Period	Remarks
Weeding/Pruning	Throughout the contract period carry out all works to remove weeds and prune back any overgrown shrubs/bushes.	Quarterly (3 monthly)	Contractor to dispose.
Litter/Rubbish	Periodically check for litter/rubbish.	Monthly	Contractor to dispose.
Fencing/Woodwork Maintenance.	Repair and restore any damage to existing woodwork. Appropriate restorer/stain to be applied annually.	Monthly	
Flower Pots	Maintain a seasonal display of flowers/shrubs throughout the year.	Quarterly	LCC to be invoiced prior to purchase.
General Maintenance	Conduct periodical checks on the flower troughs and remove any weeds/rubbish <ul style="list-style-type: none"> • Sweeping • Watering* 	2 weekly As necessary*	*Summer only

Community Flower Troughs:

Trough 1 - Gwrdy Cottage

Trough 2 - Heol-y-Gaer

Trough 3 - Dunbia Bridge

Task	Requirements	Period	Remarks
Painting	All troughs to be painted with masonry paint.	6 monthly	Paint to be supplied by LCC
Bulb Removal	Daffodil bulbs to be planted All daffodil bulbs are to be removed and stored in a dry environment.	September Every April/May	
Planting	Troughs to be filled with new flowers	Every April/May	
General Upkeep	Conduct periodical checks on the flower troughs and remove any weeds/rubbish <ul style="list-style-type: none"> • Sweeping • Watering* 	2 weekly As necessary *	*Summer only



Rhydcymerau:

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Bulb Removal	Daffodil bulbs to be planted All daffodil bulbs are to be removed and stored in a dry environment.	September Every April/May	
Planting	Troughs to be filled with new flowers	Every April/May	
General Upkeep	Conduct periodical checks on the flower troughs and remove any weeds/rubbish <ul style="list-style-type: none">• Sweeping• Watering*	2 weekly As necessary *	*Summer only

Terms and Conditions

1. The contractor must have a personal liability insurance to cover all machinery and tool usage.
2. The contractor is to dispose of all rubbish and foulage in accordance with current environmental and recycling guidelines.
3. The contractor must abide by all Health and Safety legislations throughout the contract tenure.
4. Invoices are to be agreed and signed by the Chairman before payment.
5. The LCC reserve the right to amend the contract if deemed necessary.
6. No unscheduled work is to be conducted without prior authority from the LCC.

Sincerely,

Llanybydder Community Council (LCC)

Signature

LCC Chairperson: DM Owen

Date: 11/04/2023