

## Llanybydder Community Council

### Meeting Agenda/Format

Topic	Lead	Sub Bullets
Introduction/Welcome/Apologies (5 min)	G Evans (Chair)	Record all non-attendance
Highlight all closed items from last meeting	M Beynon	No need to go through each in detail, just list all closures
Review of Minutes from previous meeting	G Evans/M Beynon	<ol style="list-style-type: none"> <li>1. Only Discuss the minutes that are still open.</li> <li>2. Clerk is to highlight any feedback/correspondence</li> </ol>
Matters arising through external correspondence	M Beynon	Highlight any relevant issues that has been received from outside of the community council. Use any correspondence (emails/letters)
Finances	M Beynon	Highlight all outgoing/incoming payments and additional expenditure.
Ongoing Projects	G Evans	Brief all on progress with ongoing projects.
Planning Applications/Notices	M Beynon	Establish any declaration of interest and record. Establish any objections.
County Matters	Cllr I Davies	10 min
Rhydcymerau Matters	P Baker	10 min ( <b>Park Project</b> )
Chairmans report	G Evans	10 min
AOB	All councillors, in turn	Max 10 min each ( <b>Fibre to house scheme – N Morris</b> ) Nil response to be recorded
Date of next meeting	M Beynon	

Notes;

**The meeting is to last no more than 90 min.**

**Only 1 person to speak at any one time, reciprocation questions are to be addressed after each councillor is finished.**

**Any time-consuming issues are to be discussed via email the week preceding meeting.**

**All participants are to mute their screen until such time it is their time to address the council.**

**The 'hand raised' icon is to be used if there are any questions.**