

## Llanybydder Community Council (LCC)

Tender Agreement; Ground Maintenance – Llanybydder Park/Cenotaph/ Annedd Footpath

**Contract Date:** Oct 2019

**Introduction:** Llanybydder has a number of 'green areas' that require continual upkeep and enhancements to ensure it preserves a clean and tidy community identity. The current contractor's tenure is approaching expiry therefore; there is a requirement to re-tender for the forthcoming **12 months**.

Due to the number of areas requiring maintenance it has been necessary to share the tasks across 2 separate contractors, this tender is for the following areas:

Llanybydder Park/Football Pitch

Cenotaph Grounds

Annedd Public Footpath

The remaining green areas are being covered by a separate contractor; their tender expires in Feb 2020.

**Tenders;** There is a requirement to obtain 3 separate tender submissions to allow the task to be approved by LCC.

**Closing Date;** Tenders are to be submitted, in writing, to LCC by the closing date of 31 January 2020

**Recipient:** Llanybydder Community Council

**Successful Tender;** The successful tender will be given notification, in writing, no later than one week after the closing date.

**Schedule of Works Requirements;**

<b>Task</b>	<b>Requirements</b>	<b>Period</b>	<b>Remarks</b>
<b>(a)</b>	<b>(b)</b>	<b>(c)</b>	<b>(d)</b>
<b>Material</b>	The contractor is to provide their own machinery, tools, equipment and materials that can complete the tasks successfully.		Mandatory
<b>Tasks</b>	<ol style="list-style-type: none"><li>1. Cut, collect and dispose all grassed surfaces within the 3 areas.</li><li>2. Remove all weeds within the hard surface areas.</li><li>3. Maintain the peripheral/outer boundaries with periodic strimming.</li><li>4. Remove all rubbish from communal dustbins and surrounding areas.</li></ol>	As required	
<b>Disposal</b>	The contractor must have the means to transport the waste and a license to dispose within the current environmental and recycling regulations.	As required	Mandatory

**Terms and Conditions**

1. The contractor must have a personal liability insurance to cover all machinery and tool usage.
2. The contractor is to dispose of all rubbish and foulage in accordance with current environmental and recycling guidelines.
3. The contractor must abide by all Health and Safety legislations throughout the contract tenure.
4. Invoices are to be agreed and signed by the Chairman before payment.
5. No extras are to be added onto the original quote.

6. The LCC reserve the right to amend the contract if deemed necessary.
7. No unscheduled work is to be conducted without prior authority from the LCC.
8. ***This contract is for a 12 month period and will be reviewed annually.***

Sincerely,

Llanybydder Community Council (LCC)

Signatures;

LCC Chairman: *Signed Electronically*

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_